

GENERAL INFORMATION

JOINT CONFERENCE REGISTRATION

All conference participants including attendees, spouse/guests, speakers, exhibitors, and award recipients are required to register for the conference. The Conference Registration Form can be found on page 11 of this brochure. For the easiest and fastest method of registration, we encourage you to REGISTER ONLINE at www.mi-wea.org. MWEA will process all the registrations this year – please do not call AWWA for any registration questions or inquiries. You can reach MWEA by calling 517-641-7377 or emailing mwea@mi-wea.org.

PRE-CONFERENCE SEMINAR REGISTRATION

This year we are offering 2 seminars that will take place simultaneously on Tuesday, August 10th before the start of the Joint Conference. The seminars being offered are #1: Asset Management and Financial Management and #2: Green Maintenance. Both start at 9:00am. Registration for these is separate from the registration for the Joint Conference. If you would like to attend one of the Pre-Conference Seminars AND the Joint Conference, you must register for BOTH. You can register online at www.mi-wea.org or register by mail or fax.

CONFERENCE FEES

FULL CONFERENCE REGISTRATION includes:

- Tuesday night Exhibits, Dinner, and Lloyd Carr Presentation/photos
- Wednesday Continental Breakfast in Exhibit Hall
- Wednesday Awards Luncheon in Exhibit Hall
- ALL Technical Sessions (Wed-Fri)

The Full Conference Registration DOES NOT include the Annual Banquet on Thursday evening. For other conference fees, refer to the Conference Registration Form on page 11 of this brochure.

MEALS

Refer to the Conference Registration form on page 11 of this brochure to see what meals are paid for with your registration fee. You will receive either a meal ticket /or wristband for some meals. Be sure to bring or wear them when required.

NAME BADGES

Name badges must be worn at all times and are required for entrance to ALL conference sessions, meals and activities.

GOLF

The golf outing will take place at two different Golf Courses: Bucks Run and the PohlCat. Please check in at the Conference Registration Desk to find out which course you are “assigned” to or call MWEA at (517) 641-7377 prior to August 9th. To register for the golf outing, either register online at www.mi-wea.org or fill out the Golf Registration Form on page 17 of this brochure. If you would like to sponsor a hole at the golf outing, please refer to the same Golf Registration Form.

EXHIBIT PRESENTATIONS

There will be 30-minute presentations that will take place in various exhibitor’s booths. These presentations are free of charge, but you must be a conference attendee to receive the .05 CEC’s for attending each presentation. More information about these presentations will be in the Conference Guide that you will receive at registration.

PAYMENT

Checks, MasterCard, Visa and American Express will be accepted for registration. Cash payments and onsite registration are available but discouraged.

CONFERENCE ATTIRE

The suggested conference attire is ‘business casual.’ The exception to this is Thursday evening’s Annual Banquet which is ‘business formal’.

HOTEL ACCOMMODATIONS

The hotel accommodations are not part of your registration fee. To receive the Joint Conference Rate, hotel reservations must be made directly with the Soaring Eagle by July 19, 2010. Reservations made after the room block is filled, are not guaranteed the special rate. Hotel accommodations can be made by faxing the Hotel Form found on page 12, directly to the Soaring Eagle at Fax #989-775-5686. This fax number is also located on the Hotel Form.

PLEASE DO NOT SEND THE HOTEL FORM TO MWEA.

CHECK IN/CHECK OUT

Check in time at the Soaring Eagle is 4:00pm. Check out time is 11:00am.

REFUNDS/CANCELLATIONS

If cancelled by July 10, you will receive a full refund. If cancelled by July 31, you will receive a 75% refund. If cancelled after July 31 or you do not show for the conference, you will not be entitled to a refund. For Hotel Room refunds, refer to the Hotel Form on page 12.

QUESTIONS

If you have questions please contact the MWEA Office at 517-641-7377 or send an email to mwea@mi-wea.org.